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**UNESCO Sponsored Traineeship Programme**

**Terms of Reference**

**Trainee: Communication and Information**

**GENERAL INFORMATION**

**Duration:** 12 months

**Location:** Harare, Zimbabwe

**Organizational Unit**: CI Unit UNESCO Office for Southern Africa (ROSA)/ Communication and Information Unit

**Supervisor (name, title):** Hezekiel Dlamini, Advisor for Communication and Information

**DESCRIPTION OF THE TRAINEESHIP**

The Communication and Information (CI) programme in the UNESCO Regional Office for Southern Africa (ROSA) promotes the free flow of ideas and information by word and image; strengthening the capacities in communication and information and empowering communities through access to information in the region. The CI Unit office focuses on the following:

* Media pluralism and diversity.
* Strengthening editorial independence and journalists’ safety in public, private media, community and online media.
* Gender equality in media.
* Media and Information literacy.
* Capacity development in specialized reporting, e.g. on human rights, sustainable development and climate change, among others.
* ICT open solutions for development.
* The information for all programme (IFAP) and Memory of the World (MoW) programme.

The CI unit in the Office also supports countries in the region through the International Development of Communication (IPDC) programme. The IPDC programme is a forum in the UN system designed to develop free, pluralistic media with a global approach to democratic development and good governance.

**Under supervision and in cooperation with the ROSA supervisory structure, the Trainee candidate assignments/tasks will include to::**

* Contribute to developing and implementing CI programmes/projects on freedom of expression and media development, including intersectorial activities relating to regional media and journalism issues.
* Participate in the development of projects/programmes and in the mobilization of funding resources from bilateral and multilateral partners, including private sector and civil society, towards the implementation of the CI programme.
* Assist in reporting CI activities.
* Assist in promoting CI programme visibility.

**REQUIRED QUALIFICATIONS**

**Education:**  Master’s Degree in Journalism, media studies, ICTs or equivalent fields.

**Subjects:** English, History, Gender studies, media reporting, computer networks, etc.

**Language skills:** English (French and/or Portuguese an advantage).

**Competencies and skills:** Office computer and Internet applications**.**

**LEARNING OBJECTIVES**

1. To expose the trainee to UNESCO programme/project implementation in the CI field;
2. To strengthen the trainee’s ability to communicate and interact with UNESCO partners and donors;
3. To increase the trainee’s appreciation of the value of UNESCO’s interventions in Member States.

**ADDITIONAL INFORMATION**