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**UNESCO Sponsored Traineeship Programme**

**Terms of Reference**

**Trainee: Communication and Information**

**GENERAL INFORMATION**

**Duration:** 12 months

**Location:** Paris, France

**Organizational Unit**: CI/FEM/IPDC

**Supervisor (name, title):** Rosa Gonzalez, Deputy Secretary to International Programme for the Development of Communication (IPDC)

**DESCRIPTION OF THE TRAINEESHIP**

Under the direct supervision of the Deputy Secretary to the IPDC and the overall authority of the Director of CI/FEM, the Trainee will contribute to UNESCO’s Communication and Information Sector.

Among the more specific duties, the Trainee will:

* Carry out duties which support UNESCO Main Line of Action 1: Fostering freedom of expression online and offline, promoting all aspects of the safety of journalists, advancing diversity and participation in media, and supporting independent media.
* Contribute to Expected Result 3: Media development is strengthened, and Member States have improved monitoring and reporting systems, and these results are reinforced by external grassroots projects supported by the International Programme for the Development of Communication (IPDC).
* Contribute to the general work of the IPDC, such as supporting media policy formulation in Member States by elaborating studies on the state of media development, safety of journalists and Internet universality using IPDC indicators, such as the Media Development Indicators (MDIs), the Journalism Safety Indicators (JSIs) and Internet Development Indicators (based on the Internet universality concept).
* Contribute to UNESCO’s Journalism Education Series, which could include building capacity of universities and media organisations to engage with UNESCO’s new curriculum on Gender, Media and ICTs, sustainable development and assisting with UNESCO’s activities at the World Journalism Education Conference 2019.

**REQUIRED QUALIFICATIONS**

**Education:** Master’s Level or higher.

**Subjects:**  Media studies, Journalism, Media Development, Migration, International Relations

**Language skills:** Excellent Knowledge of English, Knowledge of French and other languages preferred.

**Competencies and skills:** Research skills, attention to detail, critical thinking, statistical and graphical analysis of data, excellent drafting skills, excellent interpersonal and networking skills and ability to work in an international and multicultural context.

**LEARNING OBJECTIVES**

1. Gain an understanding of how UNESCO, as an intergovernmental body, through its programmes and actions under Main Line of Action 1, is a key enabler for all SDGs, as freedom of expression, media diversity and media development contribute to dialogue, democracy and sustainable development.
2. Develop skills in editing and writing, critical thinking, crisis-sensitive planning, publishing and project delivery in a gender transformative context.
3. Develop the skills necessary to work in an international environment and within a UN context.
4. Gain confidence in promoting sustainable development in the context of human rights, gender equality, promotion of a culture of peace and non-violence, global citizenship and appreciation of journalism’s role in contributing to democratic and open societies, and of freedom of expression’s contribution to sustainable development.

**ADDITIONAL INFORMATION**

The trainee will work closely with media development networks to promote outputs resulting from the activities conducted under the umbrella of UNESCO’s International Programme for the Development of Communication (IPDC).